

## CASE MANAGER BRIDGING AND DEVELOPMENT

**Location:** Birmingham City Centre  
Office Based

**Salary:** Negotiable, dependent on experience

### Are you excited by the financial industry?

Join our award-winning and close-knit team and provide specialist finance solutions to both direct clients and professionals in the finance sector. We are already widely recognised as one of the UK's leading specialist finance brokerages, so if you have passion for success, join our team today.

Our new and vibrant office space is in the heart of the Colmore Business District in a state-of-the-art building which leads the way in flexibility and innovation. With a free on-site gym, showers, ceiling glazing, car parking and a private roof terrace, our workspace fosters success and collaboration, making Finance 4 Business an exciting and inspiring place to work.

### Who are Finance 4 Business?

Focused on cultivating growth, Finance 4 Business are currently seeking Case Managers who have experience in bridging and development. You will be joining a fast-growing company that has a reputation for providing excellent customer service with a hardworking but friendly and fun environment.

Our aim is to become the go to partner for both introducing brokers and clients direct, offering unrivalled service with the best customer outcomes.

### Main Duties & Responsibilities

- f** Log new enquiries into the system
- f** Preparing and sending out documents to client
- f** Chasing clients for outstanding information
- f** Liaising with lenders and solicitors by telephone to progress loan applications
- f** Working closely with Senior Advisers and internal Compliance and Risk colleagues
- f** Building and maintaining case files
- f** Provide support to the relevant departments
- f** Ensure work undertaken is compliant and meets regulatory requirements

### Personal Requirements

- f** Experience within the finance sector is preferable but not essential
- f** Organisation skills
- f** Excellent understanding of all Microsoft Office Programmes
- f** Ability to prioritise work to manage deadlines
- f** Attention to detail

If you share our goal for success, are highly organised and highly motivated with excellent communication skills, apply today by sending your CV and covering letter to [recruitment@f4b.biz](mailto:recruitment@f4b.biz).